# VILLAGE OF CAMDEN AUDIT REPORT FEBRUARY 29, 2008

Michigan Department or Treasury 196 (Rev.06/08)

# **Auditing Procedures Report**

Instructions and MuniCodes

\*=Required Fields

Reset Form

ssued under Public Act 2 of 1968, as amended. (V1.07)

Unit Name VILLAGE OF CAMDEN		County* HILLSDA	<b>NLE</b>	Type* VILLA	GE	MuniCode*	30-3-020
Opinion Date-Use Calendar* Oct 23, 2008	Audit Subm Calendar	nitted-Use	Nov 12, 2008	Fiscal Year End Month*	02	Fiscal Year*	2008

f a local unit of government (authorities & commissions included) is operating within the boundaries of the audited entity and is **NOT** included in this or any other audit report, nor do they obtain a stand-alone audit, enclose the name(s), address(es), and a description(s) of the authority and/or commission.

Place a check next to each "Yes"	or non-applicable question below.	Questions left unmarked should be those you	ı wish to answer
'No."			

X	[?]	<ul> <li>Are all required component units/funds/agencies of the reporting entity notes to the financial statements?</li> </ul>		
X	? 2	Does the local unit have a positive fund balance in all of	its unreserved fund balances	/unrestricted net assets?
	[?] 3.	. Were the local unit's actual expenditures within the amo	unts authorized in the budge	t?
<u> </u>	<b>?</b> 4.	Is this unit in compliance with the Uniform Chart of Acco	unts issued by the Departme	nt of Treasury?
X	?] 5.	Did the local unit adopt a budget for all required funds?		
<u>, , , , , , , , , , , , , , , , , , , </u>	<u>?</u> 6.	Was a public hearing on the budget held in accordance	with State statute?	
×	? 7.	Is the local unit in compliance with the Revised Municipa Act, and other guidance as issued by the Local Audit an	l Finance Act, an order issued and Finance Division?	l under the Emergency Municipal Loan
X	28.	Has the local unit distributed tax revenues, that were coll property tax act?	N#1 7 - 24	, timely as required by the general
<u> </u>	_	Do all deposits/investments comply with statutory requ	-	
X	<u>.</u> 10	<ol> <li>Is the local unit free of illegal or unauthorized expenditue Local Units of Government in Michigan, as revised (see A</li> </ol>	res that came to your attenti ppendix H of Bulletin.)	on as defined in the Bulletin for Audits of
X	?	<ul> <li>Is the unit free of any indications of fraud or illegal acts t been previously communicated to the Local Audit and Fi report under separate cover.)</li> </ul>	inance Division? (If there is su	
Γ.	<u>?</u> 12	. Is the local unit free of repeated reported deficiencies for	om previous years?	
X	? 13	. Is the audit opinion unqualified? 14. If not, what	type of opinion is it? NA	- V house -
X	 15.	. Has the local unit complied with GASB 34 and other gen	erally accepted accounting p	rinciples (GAAP)?
X	?16	. Has the board or council approved all disbursements pri	or to payment as required by	charter or statute?
X	?17.	To your knowledge, were the bank reconciliations that w	ere reviewed performed time	ely?
X	?18.	Are there reported deficiencies?     7 19. If	so, was it attached to the aud	dit report?
		2		
	Gene	eral Fund Revenue: \$ 117,739.00	General Fund Balance:	\$ 176,430.00
	Gen	eral Fund Expenditure: \$\frac{108,235.00}{\$}	Governmental Activities Long-Term Debt (see	\$ 0.00
	Majo	or Fund Deficit Amount: \$ 0.00	instructions):	3 0.00

We affirm that we are certified public accountants (CPA) licensed to practice in Michigan. We further affirm the above responses have been disclosed in the financial statements, including the notes, or in the Management Letter (reported deviations).

CPA (First Name)* KELLY	Last HODSHIRE	Ten Digit Lice	nse Number* 1101	020992
CPA Street Address* 479 E. CHICAGO ST	City* JONESVILLE	State*MI	Zip Code* 49250	Telephone* +1 (517) 849-2410
CPA Firm Name* BAILEY, HODSHIRE & COMF	Unit's Street Address* 103 S MAIN ST		Unit's City* CAMDEN	Unit's 49232 Zip⁵ 49232

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### INDEPENDENT AUDITOR'S REPORT

To the Village Council Village of Camden Camden, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, and each major fund of the Village of Camden, as of and for the year ended February 29, 2008, which collectively comprise the Village's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Village of Camden's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

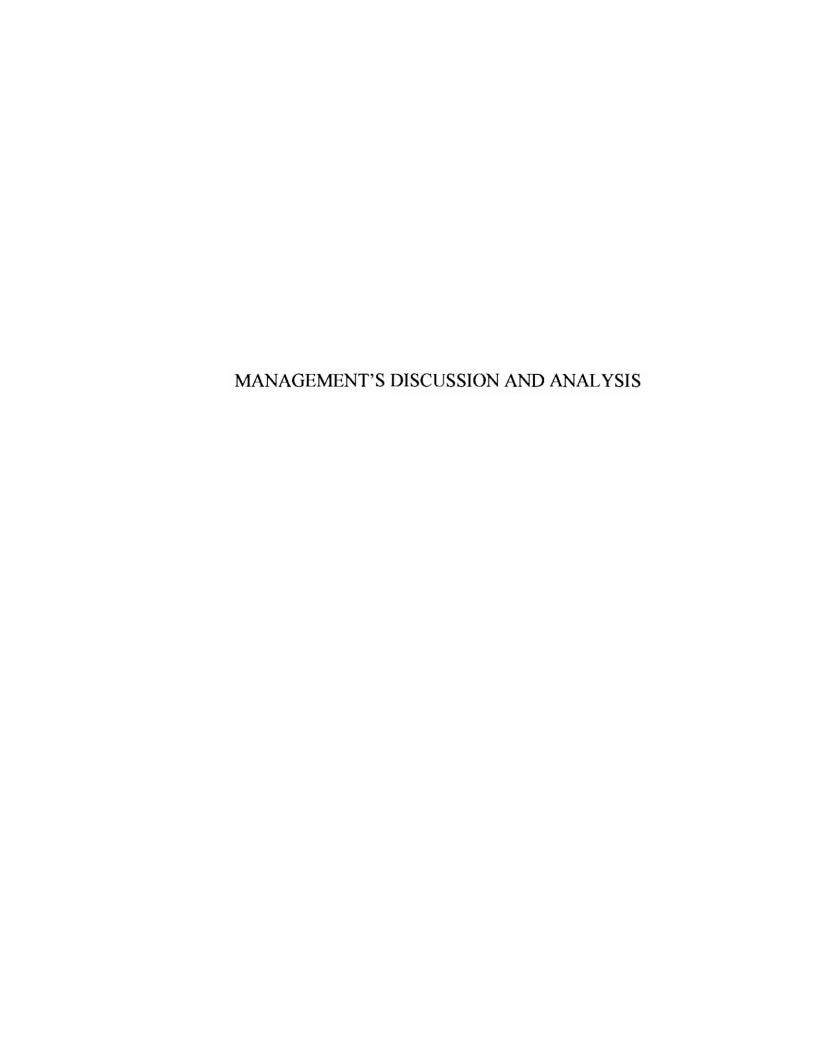
In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, and each major fund of the Village of Camden, as of February 29, 2008, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated October 23, 2008, on our consideration of Village of Camden's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in conjunction with this report in considering the results of our audit.

# Village Council Village of Camden

The management's discussion and analysis and budgetary comparison information on pages 3 through 8 and pages 28 through 33, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Dailey Hodding Company PC Jonesville, Michigan October 23, 2008



#### Introduction

This section of the Village of Camden's annual financial report presents our discussion and analysis of the Villages financial performance during the year ended February 29, 2008. The reader should use this analysis along with the annual report to gain a complete picture of the Village of Camden for the year ended February 29, 2008. The Village will continue to use fund accounting to record revenues and expenditures in accordance with the Michigan chart of accounts.

### Financial Highlights

- The Village's assets exceeded its liabilities by \$1,959,221(net assets) at the close of this fiscal year. Net assets at the beginning of the fiscal year totaled \$1,854,917, showing an increase of \$104,304 during the current year.
- The Village's governmental funds reported total ending fund balance of \$714,527, all of which is unreserved and undesignated and available for spending at the Village's discretion. This compares to the prior year ending fund balance of \$626,184, showing a \$88,343 increase during the current year.
- At the end of the current year, unreserved fund balance for the General Fund was \$176,430, or 163% of total General Fund expenditures. This is an increase of \$28,396 from last year's ending fund balance.

### Overview of the Financial Statements

The Village's basic financial statements are comprised of four parts: management's discussion and analysis, the basic financial statements, notes to the financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the Village:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the Village's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the Village, reporting the Village's operations in more detail than the government-wide financial statements.

Governmental fund statements tell how general government services were financed in the short-term as well as what remains for future spending. Proprietary fund statements offer short- and long-term financial information about the activities the government operates like a business, such as the sewer and water systems.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The financial statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

#### Government-wide Financial Statements

The government-wide financial statements report information about the Village as a whole using accounting methods similar to those used by the private-sector companies.

Statement of Net Assets - This statements presents information of all of the Village's assets and liabilities, with the difference being reported as net assets. Over time, increases or decreases in net assets may serve as

a useful indicator as to whether the Village's financial position as a whole is improving or deteriorating. To assess the overall health of the Village you need to consider additional non-financial factors such as changes in the Village's property tax base and the condition of the Village's capital assets.

Statement of Activities - This reports how the Village's net assets changed during the fiscal year. All current year revenues and expenses are included regardless of when the cash is received or paid. An important purpose of this statement is to show the financial reliance of the Village's distinct activities or functions on revenues provided by the taxpayers.

The government-wide financial statements are divided into three categories:

- Governmental activities Most of the Village's basic services are included here, such as fire protection, general government, cemetery, streets, and parks. Property taxes and state shared revenue finance most of these activities.
- Business-type activities The Village charges fees to customers to help it cover the costs of certain services it provides. The Village's sewer and water systems are reported here.
- Component units The Village includes one entity in its report the Local Development Finance Authority. Although legally separate, this component unit is important because the Village is financially accountable for it.

#### Fund Financial Statements

The fund financial statements provide more detailed information about the Village's most significant funds, not the Village as a whole. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the Village's funds can be divided into two categories: governmental funds and proprietary funds.

Governmental Funds - Most of the Village's basic services are included in governmental funds, which focus on (1) how cash and other financial assets that can be readily converted to cash, flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Village's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information in a reconciling statement that explains the relationship between them.

Budgetary comparison statements are included as required supplementary information for the general fund and major special revenue funds. These statements and schedules demonstrate compliance with the Village's adopted and final revised budget.

Proprietary Funds generally report services for which the Village charges customers a fee. There are two types of proprietary funds: Proprietary Funds and Internal Service Funds. Proprietary Funds are used to report functions presented as business-type activities, while Internal Service Funds primarily service the governmental unit and are included with governmental activities. The Water and Sewer Funds are Proprietary Funds. The Village does not have an Internal Service Fund. Proprietary funds, like the government-wide statements, provide both long- and short- term financial information. In fact, the Village's Proprietary Funds are the same as its business-type activities but provide more detail and additional information, such as cash flows.

Component Units consist of the Local Development Finance Authority (LDFA). Although the LDFA is legally separate from the Village, it is included in the Village's financial report because the Village is financially accountable for it. The Local Development Finance Authority was created by the Village to capture property taxes from certain taxing units from a specific district within the Village to finance public improvements to that district.

Notes to the Financial Statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Required Supplementary Information can be found immediately following the notes to the financial statements. This information includes budgets and actual statements for major governmental funds.

## Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of the Village's financial position. The Village's assets exceeded its liabilities by \$1,959,221 (net assets) at the close of this fiscal year. Net assets at the beginning of the fiscal year totaled \$1,854,917, showing an increase of \$104,304 over the prior year. While the Village reports unrestricted net assets under both governmental and business-type activities, the unrestricted net assets of the business-type activities cannot be used to make up any net asset deficit in governmental activities. The following table provides a summary of the Village's net assets as of February 28, 2007 and 2008:

	Govern Activ		Business Activit	,,	Т	otal
	2007	2008	2007	2008	2007	2008
Assets						
Current Assets	\$ 693,000	\$ 786,865	\$ 407,218	\$ 458,311	\$ 1,100,218	\$ 1,245,176
Capital Assets	<u>446,116</u>	400,911	<u>816,238</u>	<u>819,459</u>	1,262,354	1,220,370
Total Assets	\$ 1,139,116	\$ 1,187,776	\$ 1,223,456	\$1,127,770	\$ 2,362,572	\$ 2,465,546
Liabilities						
Current Liabilities	\$ 66,816	\$ 72,338	\$ 14,839	\$ 12,987	\$ 81,655	\$ 85,325
Long-term Liabilities	0	0	426,000	421,000	426,000	421,000
Total Liabilities	\$ 66.816	\$ 72.338	<b>\$</b> 440,839	<b>\$</b> 433.987	\$ 507 <u>.6</u> 55	\$ 506.325
Net Assets						
Invested in Capital Assets, Net of Debt	\$ 446,116	\$ 400,909	\$ 385,238	\$ 393,459	\$ 831,354	\$ 794,368
Restricted	0	0	13,863	16,005	13,863	16,005
Unrestricted	626,184	714,529	383,516	434,319	_1,009,700	1,148,848
Total Net Assets	\$1,072,300	<u>\$ 1,115,438</u>	\$ 782 <u>,617</u>	\$ 843,783	\$ 1,854,917	\$1,959,221
Total Liabilities and Net Assets	\$ 1,139,116	\$ 1,187,776	\$ 1,223,456	\$ 1,277,770	\$ 2,362,572	\$ 2,465,546

The Village reported positive balances in net assets for both governmental and business-type activities. Net assets increased \$43,138 for governmental activities and increased \$61,166 for business-type activities; therefore, the Village's overall financial position improved during fiscal year 2007-08.

The following table reflects the change in net assets of the Village's governmental and business-type activities for the year ended February 28, 2007 and 2008:

## **CHANGES IN NET ASSETS**

		nmental vities	Business- Activitie		I	<u>'otal</u>
	<u>2007</u>	2008	<u>2007</u>	2008	2007	2008
Program Revenues						
Charges for Services	\$ 56,086	\$ 46,183	\$ 185,151	\$ 217,287	\$ 241,237	\$ 263,470
Operating Grants and Contributions	25,065	43,615	0	0	25,065	43,615
Capital Grants and Contributions	0	0	0	0	0	0
General Revenues						
Property Taxes	56,519	58,611	0	0	56,519	58,611
State Shared Revenue	59,303	58,385	0	0	59,303	58,385
Unrestricted Investment Earnings	9,898	15,618	8,139	8,784	18,037	24,402
Other Revenue	6,895	18,432	0	0	6.895	<u> 18.432</u>
Total Revenue	<u>\$ 213.766</u>	\$ 240.844	<b>\$</b> 193,290	\$ 226,071	\$ 407,056	\$ 466,915
Program Expenses						
General Government	\$ 129,295	\$ 100,811	<b>\$</b> 0	<b>\$</b> 0	\$ 129,295	\$ 100,811
Publie Safety	51,626	59,029	0	0	51,626	59,029
Streets and Highways	282	13,913	0	0	282	13,913
Culture and Recreation	2,066	4,285	0	0	2,066	4,285
Depreciation	19,261	19,668	0	0	19,261	19,668
Water Utility	0	0	63,545	76,322	63,545	76,322
Sewer Utility	0	0	83,000	88,583	83.000	88.583
Total Expenses	\$ 202,530	<b>\$</b> 197,706	<u>\$ 146,545</u>	<u>\$ 164,905</u>	\$ 349,075	\$ 362,611
Change in Net Assets	\$ 11,236	\$ 43,138	\$ 46,745	\$ 61,166	\$ 57,981	\$ 104,304

Governmental Activities increased the Village's net assets by \$43,138.

Revenues from governmental activities totaled \$240,844. Property tax and state shared revenue represent 49% of the total.

The largest components of governmental activities' expenses were general government (51%) and public safety (30%). General government consists of Village Council, Administration, Fire protection, Cemetery, Parks, etc. Public safety includes fire.

Business-type Activities increased the Village's net assets by \$61,166. These net assets will be used to repay the debt on the sewer plant improvements, as well as planning for future improvements in the water and sewer systems.

Component Unit Activities - The LDFA is self-funded by use of captured tax revenues in accordance with State law and once capital improvements are made they become assets of the Village.

Governmental Funds - The focus of the Village's governmental funds is to provide information on short-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the Village's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. As of February 29, 2008, the Village's governmental funds reported combined ending fund balances of \$714,527. Of this total, the entire balance was unreserved, indicating availability for continuing Village service requirements.

The General Fund is the primary operating fund of the Village. At the end of the current fiscal year, the General Fund showed a healthy fund balance of \$176,430. The other Major Governmental Funds include Major Streets, Local Streets, Fire Fund, Cemetery Fund, and Park Fund. Of these funds, all but the Cemetery Fund showed an increase in fund balance for the current fiscal year.

Proprietary Funds - The proprietary fund statements share the same focus as the government-wide statements, reporting both short-term and long-term information about financial status. The Village's proprietary funds consist of the Water Fund and the Sewer Fund. Total net assets of the Water and Sewer Funds were \$843,783 at February 29, 2008, an improvement of \$61,166 over the previous fiscal year.

## Major Governmental Funds Budgeting and Operating Highlights

The Village kept a close eye on the budget this year but small over-expenditures did occur. All funds did well, especially in the Parks Fund.

### Capital Asset and Debt Administration

Capital assets at year-end were as follows:

	Governmental	Business-type	
	<b>Activities</b>	<b>Activities</b>	<b>Totals</b>
Land	\$ 39,100	\$ 5,252	\$ 44,352
Buildings and Improvements	78,540	0	78,540
Construction in Progress	0	10,552	10,552
Facilities & Mains	0	1,534,908	1,534,908
Furniture and Equipment	305,720	0	305,720
Vehicles	288,724	0	288,724
Infrastructure	1,753,105	0	1,753,105
Less: Accumulated Depreciation	(2,064,278)	(731,253)	(2,795,531)
Total Capital Assets, net of depreciation	\$ 400,911	\$ 819,459	\$ 1,220,370

At February 29, 2008, the Village had \$426,000 in bonds outstanding, as shown below:

Revenue Bonds	Governmental Activities \$0	Business-type Activities \$ 426,000	<u>Totals</u> \$ 426,000
Total Long-Term Debt	\$ 0	\$ 426,000	\$ 426,000

#### Factors Bearing on the Village's Future

Due to continued cuts in revenue, the Village of Camden will have to be very cautious with spending to be able to remain within their budgets.

The Village has taken on a full time sewer/water maintenance director, which will be fully certified. This will help us become more efficient with Village maintenance needs and will also cut current expenditures on things that we have previously outsourced. We will be purchasing a new vehicle, a new building to house equipment, and we are pursuing a new logo design to give the Village a fresh look through signage and building refacements.

The Fire Department has purchased a new truck and a new billing system and is already reaping the benefits of this purchase.

Due to the upgrade in the new water/sewer system through loans and grants, there will be less breakdowns, less maintenance, and more cost effectiveness across the board. This upgrade will also produce better fire protection, which in turn will decrease homeowners insurance premiums locally.

This spring all the roads/streets will be resurfaced, which will also give an improved look to the Village and vitality to motor vehicles, etc.

We continue to look for new industry to come into the Village so that it will lighten the load for the people of Camden and also provide additional job opportunities for them.

## Contacting the Village's Financial Management

This financial report is designed to provide a general overview of the Village of Camden's finances. Questions or comments concerning any of the information provided in this report should be addressed to Village of Camden, 103 S. Main Street, Camden, Michigan 49232.



# VILLAGE OF CAMDEN STATEMENT OF NET ASSETS FEBRUARY 29, 2008

	Pı	imary Governme	ent	
	Governmental	Business-type		Component
	<b>Activities</b>	<u>Activities</u>	Total	<u>Units</u>
ASSETS				
Current Assets	\$ 691,593	\$ 385,162	\$ 1,076,755	\$ 64,943
Cash and Cash Equivalents Accounts Receivable	3,656	23,964	27,620	17,295
Taxes Receivable	0,050	25,704	0	3,417
Assessments Receivable	0	2,958	2,958	0,417
Due from Governmental Fund	0	45,989	45,989	0
Due from Other Governmental Units	85,010	0	85,010	0
Prepaid Expense	6.606	238	6,844	0
•	,		•	
Total Current Assets	<u>\$ 786,865</u>	<u>\$ 458,311</u>	<u>\$ 1,245,176</u>	<u>\$ 85,655</u>
Noncurrent Assets				
Capital Assets	Ø 20.100	m 5.252	Ф 44.252	Φ 0
Land	\$ 39,100	\$ 5,252	\$ 44,352	\$ 0
Construction in Progress	0	10,552	10,552	0
Buildings & Improvements	78,540	0	78,540	0
Facilities & Mains	0	1,534,908	1,534,908	0
Furniture & Equipment	305,720	0	305,720	0
Vehicles	288,724	0	288,724	0
Infrastructure	1,753,105	(721.252)	1,753,105	0
Less: Accumulated Depreciation	_(2,064,278)	<u>(731,253</u> )	(2,795,531)	0
Total Noncurrent Assets	\$ 400,911	<u>\$ 819,459</u>	\$ 1,220,370	<u> </u>
Total Assets	\$ 1,187,776	\$ 1,277,770	\$ 2,465,546	\$ 85,655
LIABILITIES				
Current Liabilities				
Accounts Payable	\$ 24,789	\$ 0	\$ 24,789	\$ 0
Payroll Taxes Payable	1,560	0	1,560	0
Due to Proprietary Fund	45,989	0	45,989	0
Interest Payable	0	7,987	7,987	0
Current Portion of Long-Term Debt	0	5,000	5,000	0
Total Current Liabilities	<u>\$ 72,338</u>	<u>\$ 12,987</u>	\$ 85,325	<u>\$</u>
Noncurrent Liabilities				
Revenue Bonds Payable	\$ 0	\$ 421,000	\$ 421,000	\$ 0
Revenue Bonds Fayable	<u> </u>	<u> 5 421,000</u>	<u>J 741,000</u>	<u>v</u>
Total Liabilities	\$ 72,338	\$ 433,987	\$ 506,325	\$0
NET ASSETS				
Invested in Capital Assets, Net of Related Debt	\$ 400,909	\$ 393,459	\$ 794,368	\$ 0
Restricted for:	,	,	,	
Debt Service	0	16,005	16,005	
Unrestricted	<u>714,529</u>	434,319	1,148,848	85,655
Total Net Assets	<u>\$ 1,115,438</u>	\$ 843,783	\$ 1,959,221	\$ 85,655
Total Liabilities and Net Assets	\$ 1,187,776	\$ 1,277,770	\$ 2,465,546	\$ 85,655
	ing notes to the b			

# VILLAGE OF CAMDEN STATEMENT OF ACTIVITIES FOR THE YEAR ENDED FEBRUARY 29, 2008

		P	rogra	m Rev	enues		_		
			_	Ope	erating		Capital		Net
		Charg	es for	Grai	nts and	G	rants and	$(\mathbf{E})$	xpense)
Functions/Programs	Expenses	Serv	<u>ices</u>	Contr	<u>ibutions</u>	Cor	<u>ntributions</u>	R	<u>evenue</u>
Primary Government:									
Governmental Activities:									
General Government	\$ 100,811	\$	0	\$	0	\$		•	.00,811)
Public Safety	59,029	46	,183		0		0	(	(12,846)
Streets and Highways	13,913		0		43,615		0		29,702
Culture and Recreation	4,285		0		0		0		(4,285)
Depreciation - Unallocated	<u>19,668</u>		0	_	0	-	0		(19,668)
Total Governmental Activities	<b>\$</b> 197,706	\$ 46	,183	\$	43,615	\$	<u>0</u>	<u>\$(1</u>	07,908)
Business-type Activities:									
Water	\$ 76,322		,058	\$	0	\$		\$	28,736
Sewer	88,583	112	,229		0	_	0		23,646
Total Business-type Activities	<u>\$ 164,905</u>	\$ 217	,287	<u>\$</u>	0	\$	<u>0</u>	\$_	52,382
Total Primary Government	\$ 362,611	\$ 263	,470	\$	43,615	\$	0	\$	(55,526)
Component Units:									
Local Development Finance Authority	\$0	\$	0	\$	0	\$		\$	0
Total Component Units	\$ 0	\$	0	\$	0	\$	<u> </u>	<b>\$</b>	0
			F	Primar	y Govern	ment			
		Gover			usiness-t			Co	mponent
			vities		ctivities.	, 1	<b>Total</b>		<u>Units</u>
Change in Net Assets:									
Net (Expense) Revenue		\$ (107	<u>,908</u> )	<u>\$</u>	52,382	\$	(55,526)	\$	(0)
General Revenue: Property Taxes Levied for General Pur	moses	\$ 53	,217	\$	0	\$	53,217	\$	0
Property Taxes Levied for Cemetery	poses		,394	Ψ	0	Ψ	5,394	Ψ	0
Property Taxes Captured		-	0		0		0		7,166
State Shared Revenue		58	,385		0		58,385		0
Unrestricted Investment Income			,618		8,784		24,402		875
Miscellaneous			,432				18,432		0
Total General Revenue			,046	\$	8,784	<b>C</b>		¢	Q 0/1
			,138	<u>.s</u> \$	61,166	<u>\$</u> \$	159,830 104,304	<u>\$</u> \$	8,041 8,041
Change in Net Assets							•	ψ	
Net Assets - Beginning		_1,072			782,617		,854,917		77,614
Net Assets - Ending		\$ 1,115	,438	\$	843,783	\$ 1	1,959,221	\$	85,655

# VILLAGE OF CAMDEN BALANCE SHEET GOVERNMENTAL FUNDS FEBRUARY 29, 2008

ASSETS	General	Major Streets	Local Streets	Fire Fund	Cemetery Fund	Park Fund	Total Governmental E <u>unds</u>
Cash & Cash Equivalents Accounts Receivable	\$ 165,161 3,308	\$ 246,876	\$ 32,238	\$ 147,036	\$ 75,337	\$ 24,945	\$ 691,593
Due from Other Governmental Units Prepaid Expense	28,989 28,989 3,440	39,654	4,501 15,203 36	3,076	1,164 1,164	22	85,010 85,010 6,606
Total Assets	\$ 253,080	\$ 286,548	\$ 51,858	\$ 150,112	\$ 82,255	\$ 24,967	\$ 848,820
LIABILIT789 Accounts Payable Due to Other Funds Payroll Taxes Payable	\$ 23,789 51,301	\$ 0 5,507	\$ 563	\$ 0 44,019	% 0 80 0	\$ 1,000 6,474	\$ 24,789 107,944 1,560
Total Liabilities	\$ 76,650	\$ 5,507	\$ 563	\$ 44,019	\$ 80	\$ 7,474	\$ 134,293
FUND BALANCES Unreserved, reported in: General Fund Special Revenue Funds	\$ 176,430	\$ 0 281,041	\$ 0	\$ 0	\$ 0 82,175	\$ 0	\$ 176,430
Total Fund Balances	\$ 176,430	\$ 281,041	\$ 51,295	\$ 106,093	\$ 82,175	\$ 17,493	\$ 714,527
Total Liabilities and Fund Balances	\$ 253,080	\$ 286,548	\$ 51,858	\$ 150,112	\$ 82,255	\$ 24,967	\$ 848,820

### VILLAGE OF CAMDEN

# Reconciliation of Fund Balances on the Balance Sheet for Governmental Funds to Net Assets of Governmental Activities on the Statement of Net Assets February 29, 2008

Fund Balances - total governmental funds

714,527

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

Add: Capital assets 2,465,189

Deduct: Accumulated depreciation (2,064,278)

Net assets of governmental activities

\$ 1,115,438

# VILLAGE OF CAMDEN STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED FEBRUARY 29, 2008

		Major		Fire	Cemetery	
	<b>General</b>	Streets Streets		<u>Fund</u>	<u>Fund</u>	
REVENUE						
Property Taxes	\$ 53,217	\$ 0	\$ 0	\$ 0	\$ 5,394	
State Shared Revenue	58,385	31,528	12,087	0	0	
Charges for Services	0	0	0	46,183	0	
Interest Income	3,242	8,035	105	703	3,251	
Miscellaneous Income	2,895	0	0	11	600	
Total Revenue	<u>\$ 117,739</u>	<u>\$ 39,563</u>	<u>\$ 12,192</u>	<u>\$ 46,897</u>	<u>\$ 9,245</u>	
EXPENDITURES						
General Government						
Advertising	\$ 403	\$ 0	\$ 0	\$ 0	\$ 0	
Maintenance & Repair	16,495	86	3,138	0	1,230	
Utilities and Telephone	7,284	2,303	4,367	0	0	
Insurance	11,678	657	392	0	267	
Professional Services	5,837	504	504	0	504	
Dues	933	0	0	0	0	
Office Supplies	2,502	0	0	0	0	
Payroll Expense	59,672	0	0	0	0	
Miscellaneous Expense	2,593	826	1,136	0	3	
Elections	838	0	0	0	0	
Culture & Recreation	0	0	0	0	0	
Public Safety	0	0	0	30,321	0	
Capital Outlay	0	0	0	0	5,799	
Total Expenditures	<u>\$ 108,235</u>	<u>\$ 4,376</u>	\$ 9,537	\$ 30,321	<u>\$ 7,803</u>	
REVENUE OVER (UNDER)						
EXPENDITURES	<u>\$ 9,504</u>	<u>\$ 35,187</u>	\$ 2,655	<u>\$ 16,576</u>	\$ 1,442	
OTHER FINANCING SOURCES (USES)						
Operating Transfers In	\$ 18,892	\$ 0	\$ 1,331	\$ 0	\$ 0	
Operating Transfers Out	(0)	(1,761)	(3,917)	0	<u>(4,715</u> )	
Total Other Financing Sources (Uses)	\$ 18,892	<u>\$ (1,761)</u>	<u>\$ (2,586)</u>	<u>\$</u>	<b>\$</b> (4,715)	
NET CHANGE IN FUND BALANCES	\$ 28,396	\$ 33,426	\$ 69	\$ 16,576	\$ (3,273)	
FUND BALANCES - Beginning	148,034	247,615	51,226	89,517	85,448	
•						
FUND BALANCES - Ending	\$ 176,430	\$ 281,041 ———	\$ 51,295	\$ 106,093	\$ 82,175	

Park Fund		Total Governmental Funds
\$ _14,9 \$ 15,2		\$ 58,611 102,000 46,183 15,618 
	0 0 0 0 0 0 0 0 0 557 0 0	\$ 403 20,949 13,954 12,994 7,349 933 2,502 59,672 4,558 838 1,657 30,321 5,799 0 \$ 161,929
\$ 13,5	551	\$ 78,915
\$ (4	0 102)	\$ 20,223 _(10,795)
\$ (4	102)	\$ 9,428
\$ 13,1	49	\$ 88,343
4,3	<u> 344</u>	626,184
\$ 17,4	193	\$ 714,527

### VILLAGE OF CAMDEN

# Reconciliation of Statement of Revenue, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended February 29, 2008

Net changes in fund balances - total governmental funds

\$ 88,343

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures, however, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Add: Capital outlay 5,799

Deduct: Depreciation expense \_\_\_\_(51,004)

Change in net assets of governmental activities \$ 43,138

# VILLAGE OF CAMDEN STATEMENT OF NET ASSETS PROPRIETARY FUNDS FEBRUARY 29, 2008

	Water	Sewer	Total Proprietary <u>Funds</u>
ASSETS			
Current Assets			
Cash and Cash Equivalents	\$ 183,654	\$ 119,595	\$ 303,249
Accounts Receivable	11,705	12,259	23,964
Assessments Receivable	1,420	1,538	2,958
Due from Other Funds	42,604	3,638	46,242
Prepaid Expense	179	59	238
Total Current Assets	<u>\$ 239,562</u>	<u>\$ 137,089</u>	\$ 376,651
Restricted Assets			
Bond Interest and Redemption Accounts	\$ 413	\$ 65,495	\$ 65,908
Bond Reserve Accounts	206	<u> 15,799</u>	16,005
Total Restricted Assets	<u>\$ 619</u>	<u>\$ 81,294</u>	\$ 81,913
Noncurrent Assets			
Capital Assets - Not Depreciated	\$ 10,552	\$ 5,252	\$ 15,804
Other Capital Assets, Net of Accumulated Depreciation	232,680	_570,975	803,655
Total Noncurrent Assets	<u>\$ 243,232</u>	\$ 576,227	\$ 819,459
Total Assets	\$ 483,413	\$ 794,610	\$1,278,023
LIABILITIES Current Liabilities Due to Other Funds Total Current Liabilities	<u>0</u> \$0	253 \$ 253	253 \$ 253
Liabilities Payable from Restricted Assets			
Accrued Interest Payable	\$ 0	\$ 7,987	\$ 7,987
Revenue Bonds - Current	0	5,000	5,000
Total Liabilities Payable from Restricted Assets	<u>\$</u> 0	<u>\$ 12,987</u>	\$ 12,987
Noncurrent Liabilities			
Revenue Bonds Payable	<b>\$</b> 0	<u>\$ 421,000</u>	\$ 421,000
Total Noncurrent Liabilities	<u>\$</u> 0	<u>\$ 421,000</u>	<b>\$</b> 421,000
Total Liabilities	\$ 0	<u>\$ 434,240</u>	\$ 434,240
NET ASSETS			
Invested in Capital Assets, Net of Related Debt	\$ 243,232	\$ 150,227	\$ 393,459
Restricted for Bond Reserve	206	15,799	16,005
Unrestricted	239,975	194,344	434,319
Total Net Assets	<u>\$ 483,413</u>	\$ 360,370	\$ 843,783
Total Liabilities and Net Assets	\$ 483,413	\$ 794,610 	\$ 1,278,023

# VILLAGE OF CAMDEN STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET ASSETS PROPRIETARY FUNDS FOR THE YEAR ENDED FEBRUARY 29, 2008

	Water	Sewer	Total Proprietary <u>Funds</u>
OPERATING REVENUE	<b>A</b> 00.024	<b>4.107.065</b>	<b># # # # # # # # # #</b>
Sales	\$ 99,934	\$ 107,065	\$ 206,999
Hydrant Connections	1,000	1,000	2,000
Special Assessments	<u>4,124</u>	4,164	8,288 © 217.297
Total Operating Revenue	<u>\$ 105,058</u>	\$ 112,229	<u>\$ 217,287</u>
OPERATING EXPENSES			
Professional Services	\$ 13,146	\$ 3,030	\$ 16,176
Contracted Services	17,804	6,433	24,237
Insurance	729	643	1,372
Utilities	2,648	3,191	5,839
Advertising	1,879	2,814	4,693
Depreciation	11,805	28,302	40,107
Maintenance & Repair	20,658	8,573	29,231
Fees	1,441	0	1,441
Office Expense	1,804	1,768	3,572
Miscellaneous Expense	1,062	8,558	9,620
Total Operating Expenses	<b>\$</b> 72,976	\$ 63,312	\$ 136,288
OPERATING INCOME (LOSS)	\$ 32,082	\$ 48,917	\$ 80,999
NON-OPERATING REVENUE (EXPENSES)			
Interest Income	\$ 4,089	\$ 4,695	\$ 8,784
Interest Expense	0	(19,189)	(19,189)
Total Non-operating Revenue (Expense)	<b>\$</b> 4,089	<u>\$ (14,494)</u>	<u>\$ (10,405)</u>
Income (Loss) Before Transfers	\$ 36,171	\$ 34,423	\$ 70,594
Transfers From Other Funds	\$ 0	\$ 0	\$ 0
Transfers To Other Funds	(3,346)	(6,082)	(9,428)
CHANGE IN NET ASSETS	\$ 32,825	\$ 28,341	\$ 61,166
NET ASSETS - Beginning	450,588	332,029	782,617
NET ASSETS - Ending	<u>\$ 483,413</u>	\$ 360,370	\$ 843,783

# VILLAGE OF CAMDEN STATEMENT OF CASH FLOWS PROPRIETARY FUNDS FOR THE YEAR ENDED FEBRUARY 29, 2008

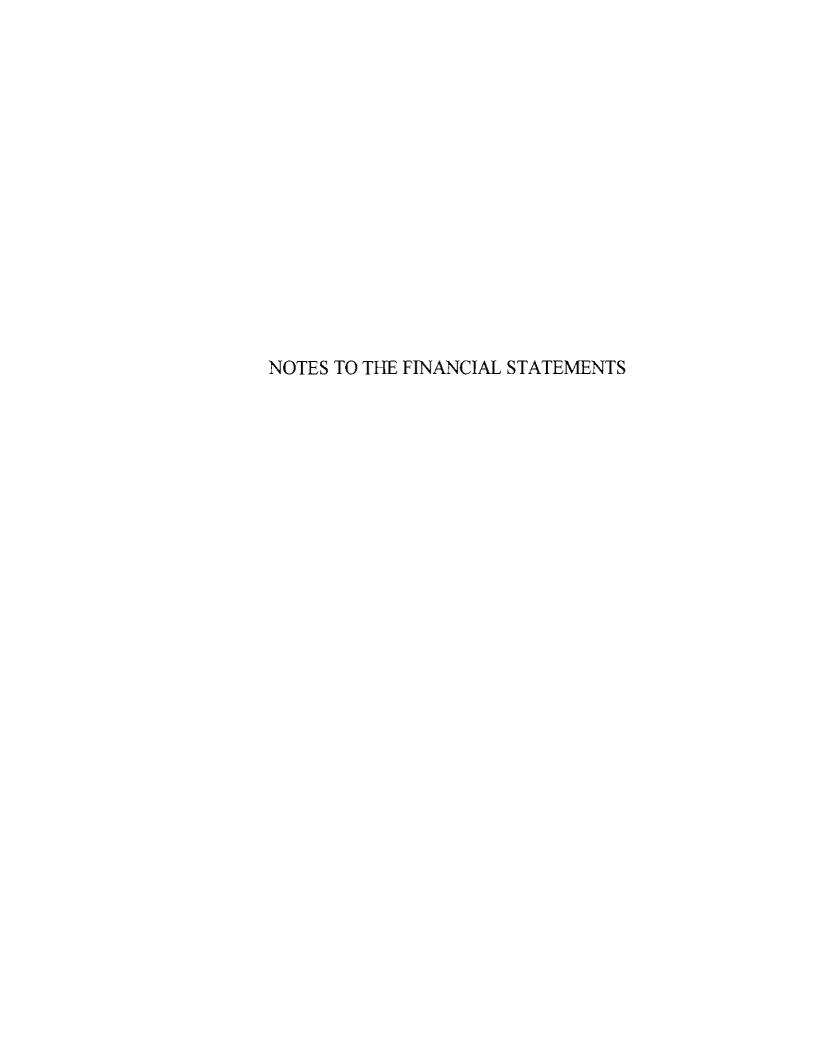
			Total
	Watan	Carron	Proprietary
CASH FLOWS FROM OPERATING ACTIVITIES	Water	<u>Sewer</u>	<u>Funds</u>
Cash received from customers	\$ 100,416	\$ 107,440	\$ 207,856
Cash payments to suppliers for goods and services	(61,753)	_ (35,304)	(97,057)
Net cash provided (used) by operating activities	\$ 38,663	\$ 72,136	<b>\$</b> 110,799
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES	S		
Payments under Interfund Loan Agreements	<b>\$</b> (6,050)	<b>\$</b> (8,787)	<b>\$</b> (14,837)
Net cash provided (used) by non-capital financing activities	<u>\$ (6,050)</u>	<u>\$ (8,787)</u>	<b>\$</b> (14,837)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING A	ACTIVITIES		
Principal paid on bonds	\$ 0	\$ (5,000)	\$ (5,000)
Interest paid on bonds	0	(19,283)	(19,283)
Acquisition of Capital Assets	(10,552)	(32,776)	(43,328)
Net cash provided (used) by capital and related financing activities	\$ (10,552)	<b>\$</b> (57,059)	\$ (67,611)
	<u>s (10,552)</u>	<u> </u>	<u>s (07,011)</u>
CASH FLOWS FORM INVESTING ACTIVITIES	e 4000	<b>4.605</b>	A 0.704
Investment income	\$ 4,089 \$ 4,089	\$ 4,695 \$ 4,695	\$ 8,784 \$ 8,784
Net cash provided (used) by investment activities	5 4,009	\$ 4,695	<u> 5 6,704</u>
NET INCREASE (DECREASE) IN CASH	m 26150	<b>#</b> 10.00 <i>5</i>	<b>.</b>
AND CASH EQUIVALENTS	\$ 26,150	\$ 10,985	\$ 37,135
CASH AND CASH EQUIVALENTS - Beginning	<u>158,123</u>	<u>189,904</u>	_348,027
CASH AND CASH EQUIVALENTS - Ending	\$ 184,273	\$ 200,889	\$ 385,162
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET	CASH PROVI	DED	
(USED) BY OPERATING ACTIVITIES			
Operating income (loss)	\$ 32,082	<u>\$ 48,917</u>	\$ 80,999
Adjustments to reconcile operating income (loss) to			
net cash provided (used) by operating activities:			
Depreciation	\$ 11,805	\$ 28,302	\$ 40,107
Changes in assets and liabilities:	(4.642)	(4.700)	(0.421)
(Increase) decrease in accounts receivable (Increase) decrease in prepaid expense	(4,642) 3 <b>8</b> 1	(4,789) 501	(9,431)
Increase (decrease) in accounts payable	<u>(963)</u>	<u>(795)</u>	882 (1,758)
Total adjustments	\$ 6,581	\$ 23,219	\$ 29,800
·			
Net cash provided (used) by operating activities	\$ 38,663	\$ 72,136	\$ 110,799

# VILLAGE OF CAMDEN STATEMENT OF NET ASSETS COMPONENT UNIT FEBRUARY 29, 2008

	<u>LDFA</u>
ASSETS	
Current Assets	
Cash and Cash Equivalents	\$ 64,943
Accounts Receivable	17,295
Taxes Receivable	3,417
Total Assets	\$ 85,655
LIABILITIES	
Current Liabilities	<u>\$</u> 0
NET AGGETG	
NET ASSETS	<b>4</b> 95 (55
Unrestricted	<u>\$ 85,655</u>
Total Net Assets	\$ 85,655
- 0 to - 1 to -	* · ***,****
Total Liabilities and Net Assets	\$ 85,655

# VILLAGE OF CAMDEN STATEMENT OF ACTIVITIES COMPONENT UNIT FOR THE YEAR ENDED FEBRUARY 29, 2008

	<u>LDFA</u>
EXPENSES	\$ 0
PROGRAM REVENUE Charges for Services	<b>\$</b> 0
NET (EXPENSE) REVENUE	<u>\$</u> 0
GENERAL REVENUE Property Tax Interest Income	\$ 7,166 875
Total General Revenue	\$ 8,041
CHANGE IN NET ASSETS	\$ 8,041
NET ASSETS - Beginning	77,614
NET ASSETS - Ending	\$ 85,655



#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Village of Camden comprises a population of approximately 550 residents in Hillsdale County, Michigan. It is governed by a seven-member council with a president as its head. As required by generally accepted accounting principles, these financial statements present the Village's primary government and component units over which the Village exercises significant influence. Significant influence or accountability is based primarily on operational or financial relationship with the Village (as distinct from legal relationships).

The following component units are reported in the Village's financial statements:

 The Local Development Finance Authority (LDFA) was created under Public Act 281 of 1986 of the State of Michigan. The LDFA's purpose is to work towards the elimination of the causes of unemployment, underemployment and joblessness, and to promote economic growth in the Village of Camden.

The Village appoints the majority of the Boards of Directors of the LDFA. The LDFA's budget requires the Village's approval, and its main revenue source (tax increment financing) is a financial burden to the Village.

The accounting policies of Village of Camden conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations).

The following is a summary of significant accounting policies used by Village of Camden:

#### Government-Wide and Fund Financial Statements

Government-Wide Financial Statements - The statement of net assets and the statement of activities display financial information about the Village as a whole, excluding fiduciary activities. The primary government and component units are presented separately within the financial statements with the focus on the primary government. Individual funds are not displayed, but the statements distinguish governmental activities, generally supported by property taxes and Village general revenue, from business-type activities, generally financed in whole or in part with fees charged to external customers.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Village's governmental and business-type activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the function and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Property taxes, State Revenue Sharing, and other items not properly included among program revenues are reported as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Village.

Fund Financial Statements - Fund financial statements report detailed information about the Village. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Measurement Focus and Basis of Accounting

The financial statements of the Village are prepared in accordance with generally accepted accounting principles (GAAP). The Village applies all relevant Governmental Accounting Standards Board (GASB) pronouncements and applicable Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless they conflict with GASB pronouncements. The Village does not apply FASB pronouncements or APB opinions issued after November 30, 1989.

The government-wide statements are prepared using the economic resources measurement focus and the accrual basis of accounting including the reclassification or elimination of internal activity (between or within funds). However, internal eliminations do not include utility services provided to Village departments. Proprietary fund and component unit financial statements also report using this same focus and basis of accounting. Revenue is recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measureable and available. Revenue is considered to be available if it is to be collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenue to be available if it is collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when the liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

Under the modified accrual basis, property taxes, State revenue sharing, interest, and grants are considered to be both measurable and available at fiscal year-end. Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue.

Operating income reported in proprietary fund financial statements includes revenue and expenses related to the primary, continuing operations of the fund. Principal operating revenue for proprietary funds is charges to customers for sales or services. Principal operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenue and expenses are classified as non-operating in the financial statements.

#### Financial Statement Presentation

The Village uses funds to maintain its financial records during the fiscal year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain Village functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts.

The Village reports the following major governmental funds:

<u>General Fund</u> - used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the laws of the State of Michigan.

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

<u>Special Revenue Funds</u> - used to account for the proceeds of specific revenue sources (other than special assessments, expendable trust, or major capital projects) that are legally restricted to expenditures for specified purposes (i.e. Major Streets, Local Streets, Fire Fund, Cemetery Fund, and Park Fund).

The Village reports the following major Proprietary funds:

Water Utilities Fund - accounts for the operating activities of the Village's water utilities services.

<u>Sewer Utilities Fund</u> - accounts for the operating activities of the Village's sewer utilities services.

#### Assets, Liabilities, and Net Assets

<u>Bank Deposits and Investments</u> - Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less.

<u>Capital Assets</u> - General capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements. Proprietary and component unit capital assets are also reported in their respective fund and component unit financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The Village maintains a capitalization threshold of \$1,000. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend an assets life are not. Interest incurred during the construction of capital assets is also capitalized.

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related assets. Depreciation is computed using the straight-line method over the following useful lives:

DescriptionEstimated LivesBuildings & Improvements20 - 50 yearsFurniture & Equipment5 - 20 yearsVehicles8 years

<u>Interfund Balances</u> - On fund financial statements, receivables and payables resulting from short-term interfund loans are reported as "due to/from other funds." These amounts are eliminated on the government-wide statement of net assets.

Long-Term Obligations - In the government-wide financial statements, all payables, accrued liabilities and long-term obligations are reported as liabilities in the statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the term of the related debt. In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources, while discounts are reported as other financing uses. Issuance costs are reported as debt retirement expenditures.

<u>Fund Balance</u> - In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

<u>Interfund Activity</u> - Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

<u>Budgetary Information</u> - The budgetary process is prescribed by provisions of the State of Michigan Budget Act and entails the preparation of budgetary documents within an established timetable. The legal level of budgetary control has been established by the Village Council at the line-item level. Any budgetary modifications may only be made by resolution of the Village Council. All annual appropriations lapse at fiscal year end.

The Village follows these procedures in establishing the budgets for the individual funds as reflected in the financial statements:

- 1) Prior to February 29, the Village Council proposes an operating budget for the fiscal year commencing on March 1.
- 2) A public hearing is conducted during February to obtain taxpayer comments.
- 3) Prior to February 29, the budget is legally enacted through passage of a resolution.
- 4) For purposes of meeting emergency needs of the Village, transfer of appropriations may be made by the authorization of the Village Council.
- 5) The Village Council is charged with general supervision of the budget and shall hold the department heads responsible for performance of their responsibilities.
- 6) During the year the budget is monitored, and amendments to the budget resolution are made when deemed necessary.

During the year ended February 29, 2008, the Village incurred expenditures in certain budgetary funds that were in excess of the amount appropriated. These variances are as follows:

	Budget	Actual	Variance
General Fund			
Maintenance and Repair	\$ 14,800	\$ 16,495	\$ 1,695
Insurance	7,200	11,678	4,478
Dues	750	933	183
Office Supplies	1,500	2,502	1,002
Fire Fund			,
Public Safety	27,300	30,321	3,021
Cemetery Fund	-	•	,
Capital Outlay	0	5,799	5,799
Park Fund		,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Culture and Recreation	1,400	1,657	257
	,	22	

#### **NOTE 3 - DEPOSITS AND INVESTMENTS**

State statutes authorize the Village to deposit and invest in the accounts of Federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal agency obligations; repurchase agreements; bankers' acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan. As of February 29, 2008, the Village's deposits are in accordance with statutory authority.

The Village's deposits and investments are subject to several types of risk, which re examined in more detail as follows:

Credit Risk - Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Village minimizes credit risk by limiting investments to the types of securities allowed by State law. The Village has no policy that would further limits its investment choices.

Concentration of Credit Risk - The Village places no limit on the amount the Village may invest in any one issuer.

Custodial Credit Risk - Custodial credit risk for deposits is the risk that, in the event of a bank failure, the government's deposits may not be returned to it. The Village does not have a formal policy for custodial credit risk. At February 29, 2008, the carrying amount of the Village's bank deposits was \$1,076,756 and the bank's balance was \$1,081,778. Of the total bank balance, \$255,569 was covered by federal depository insurance and \$826,209 was uninsured. The Village believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the Village evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution. Only those institutions with an acceptable estimated risk level are used as depositories.

*Interest Rate Risk* - Interest rate risk is the risk that the value of investments will decrease as a result of a rise in interest rates. The Village has no policy that specifically identifies interest rate risk.

Foreign Currency Risk - The Village is not authorized to invest in investments which have this type of risk.

### **NOTE 4 - RECEIVABLES**

Receivables at February 29, 2008, consist of State revenue sharing, State highway contract revenue, utility and other receivables. All receivables are considered collectible in full due to the ability to lien for the nonpayment of utility bills and the stable condition of State programs.

A summary of the principal items of receivables follows:

	General <u>Fund</u>	Major <u>Street</u>	Local Street	Cemetery <u>Fund</u>	Proprietar Funds	y <u>Total</u>
State Revenue Sharing	\$ 17,931	\$ 0	\$ 0	\$ 0	\$ 0	\$ 17,931
State Highway Contract	0	39,654	15,203	0	0	54,857
Utility Customers	0	0	0	0	26,922	26,922
Property Taxes Receivable	12,223	0	0	1,287	0	13,510
Other Receivables	<u>2,143</u>	0	0	225	0	2,368
Total	\$ 32,297	\$ 39,654	\$ 15,203	\$ 1,512	\$ 26,922	\$ 115,588

## **NOTE 5 - CAPITAL ASSETS**

Capital asset activity for the fiscal year ended February 29, 2008, was as follows:

Capital asset activity for the fiscal year chief restrict	Beginning	as as ionows.		Ending
Governmental Activities	Balance	<b>Additions</b>	<b>Deletions</b>	Balance
Capital assets not being depreciated				
Land	\$ 39,100	\$ 0	<u>\$</u>	\$ 39,100
Capital assets being depreciated				
Buildings & Improvements	\$ 78,540	\$ 0	\$ 0	\$ 78,540
Furniture & Equipment	299,921	5,799	0	305,720
Vehicles	288,724	0	0	288,724
Infrastructure	1,753,105	0	0	1,753,105
Less accumulated depreciation	(2,013,274)	(51,004)	0	(2,064,278)
Total capital assets being depreciated, net	<b>\$</b> 407,016	<u>\$ (45,205)</u>	\$ 0	<u>\$ 361,811</u>
Governmental Activities				
Total capital assets, net	<b>\$</b> 446,116	<b>\$</b> (45,205)	<u>\$</u> 0	\$ 400,911
Business-Type Activities				
Capital assets not being depreciated				
Land	\$ 5,252	\$ 0	\$ 0	\$ 5,252
Construction in Progress	74,213	10,552	(74,213)	10,552
Total capital assets not being depreciated	<b>\$</b> 79,465	<u>\$ 10,552</u>	\$ (74,213)	\$ 15,804
Capital assets being depreciated				
Facilities & Mains	\$ 1,427,919	\$ 106,989	\$ 0	\$ 1,534,908
Less accumulated depreciation	(691,146)	(40,107)	0	(731,253)
Total capital assets being depreciated, net	\$ 736,773	\$ 66,882	\$ 0	\$ 803,655
Business-Type Activities				
Total capital assets, net	\$ 816,238	\$ 77,434	\$ (74,213)	\$ 819,459
•	<u> </u>	<u>Ψ 1, 1T</u>	<u>₩ (/ 1,441J)</u>	<u> </u>
PRIMARY GOVERNMENT	<b># 1 2/2 254</b>	ф <u>22.22</u> 0	e (74.010)	# 1 220 270
Total capital assets, net	\$ 1,262,354	\$ 32,229	\$ (74,213)	\$ 1,220,370

# NOTE 6 - INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

The composition of interfund balances at February 29, 2008, is as follows:

<b>Fund</b>	Interfund Receivable	Fund	Interfund Payable
General Fund	\$ 1,126	Major Streets Fund	\$ 1,126
	563	Local Streets Fund	563
	44,019	Fire Fund	44,019
	6,474	Parks Fund	6,474
Water Fund	42,351	General Fund	42,351
Sewer Fund	253	Sewer Fund	253
Sewer Fund	80	Cemetery Fund	80
Sewer Fund	3,558	General Fund	3,558
Cemetery Fund	5,391	General Fund	5,391
Local Streets Fund	4,381	Major Streets Fund	4,381
	\$ 108,196	-	\$ 108,196

#### NOTE 6 - INTERFUND RECEIVABLES, PAYABLES, AND TRANSFER (continued)

The amounts due from the Major Streets, Local Streets Fund, Fire Fund, and the Park Fund to the General Fund represent invoices paid by the General Fund on behalf of these other funds in prior fiscal years. The amount shown as due from the General Fund to the Cemetery Fund represents tax collections due to the Cemetery Fund. The amount due from the General Fund to the Sewer Fund represents special assessments collected by the General Fund and not paid to the Sewer Fund. The amount due from the General Fund to the Water Fund represents a transfer made in the 2005-06 fiscal year in error, net of special assessments due to the Water Fund. The amount due from the Major Street Fund to the Local Street Fund represents the end of year transfer that was not made. The amount due to the Sewer Fund from the Cemetery Fund represents a deposit for sewer collections that went into the Cemetery cash account. The amount due from the Sewer Fund to the Water Fund represents 2005 Delinquent Special Assessment revenue deposited into the wrong account.

Interfund transfers during the year consisted of the following:

	Major	Local	Cemetery	Parks	Sewer	Water	
	<u>Streets</u>	Streets	<u>Fund</u>	<u>Fund</u>	<b>Fund</b>	<u>Fund</u>	<u>Total</u>
Transfer to:							
General Fund	\$ 430	\$ 3,917	\$ 4,715	\$ 402	\$ 6,082	\$ 3,346	\$ 18,892
Local Streets Fund	1,331	0	0	0	0	0	1,331
Total	\$ 1,761	\$ 3,917	\$ 4,715	\$ 402	\$ 6,082	\$ 3,346	\$ 20,223

Transfers are used to (1) account for overhead services provided by the general fund to other funds, (2) move revenues from the fund that statute requires to collect them to the fund that budget requires to expend them, and (3) to provide for future acquisition of assets.

#### **NOTE 7 - LONG-TERM DEBT**

The Village issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the government.

Revenue Bonds - The Village has a bond issue with the United States Department of Agriculture which funded the sewer project. This is a revenue bond issue, whereby revenue derived from the utility system is used to pay the debt service.

The following is a summary of changes in long-term debt for the year ended February 29, 2008:

	Beginning					Ending
	<b>Balance</b>	Incre	eases	Dec	creases	<b>Balance</b>
Revenue Bonds - Sewer Fund	\$ 431,000	\$	0	\$	5,000	\$ 426,000

Annual debt service requirements to maturity as of February 29, 2008, are as follows: Sewer Fund - \$ 525,000 Revenue Bond Issue, interest rate 4.5%

Year ending			
February 29	<b>Principal</b>	<u>Interest</u>	Total
2009	\$ 5,000	\$ 19,058	\$ 24,058
2010	5,000	18,833	23,833
2011	6,000	18,585	24,585
2012	6,000	18,315	24,315
2013	6,000	18,045	24,045

NOTE 7 - LONG-TERM	[DEBT (continued)		
2014-2018	35,000	85,793	120,793
2019-2023	44,000	76,950	120,950
2024-2028	54,000	65,925	119,925
2029-2033	69,000	52,088	121,088
2034-2038	86,000	34,785	120,785
2039-2043	_110,000	<u> 12,825</u>	_122,825
Totals	\$ 426,000	\$ 421,202	\$ 847,202

#### **NOTE 8 - PROPERTY TAXES**

Real estate and personal property taxes are recorded as revenue in amounts equal to the total taxes levied. The total levy for 2007 was 9.4903 mills - 8.5867 mills allocated to General Fund, and 0.90360 mills allocated to Cemetery Fund. The 2007 total state taxable value was approximately \$6,364,246. Village properties are assessed as of July 31 (the lien date) - taxes levied July 1 of the succeeding year and are due without interest to September 15. After the final collection date, unpaid real property taxes are added to the county delinquent tax rolls. Personal property taxes unpaid continue to be collected by the Village Treasurer.

#### **NOTE 9 - SEGMENT INFORMATION**

The Village issues separate revenue bonds to finance its sewer department. The fund financial statements report major funds with revenue - supported debt for the sewer fund. Services provided by this fund are described in Note 1.

#### NOTE 10 - RISK MANAGEMENT

The Village is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries, as well as medical benefits provided to employees. The Village has purchased commercial insurance claims have not exceeded the amount of insurance coverage for the current or the three prior years.

#### **NOTE 11 - ENVIRONMENTAL REMEDIATION**

During the past six years, the Village has been working with the State of Michigan Department of Environmental Quality (DEQ) and contracted engineers on a sewer lagoon project in response to overspills occurring with its sewer lagoon. During the course of the project the Village has been penalized \$25,000 by the DEQ for failure to comply with project deadlines. A penalty of \$12,500 was paid in the 2001-02 fiscal year, \$10,000 in the 2002-2003 fiscal year, and \$2,500 in the 2004-05 fiscal year.

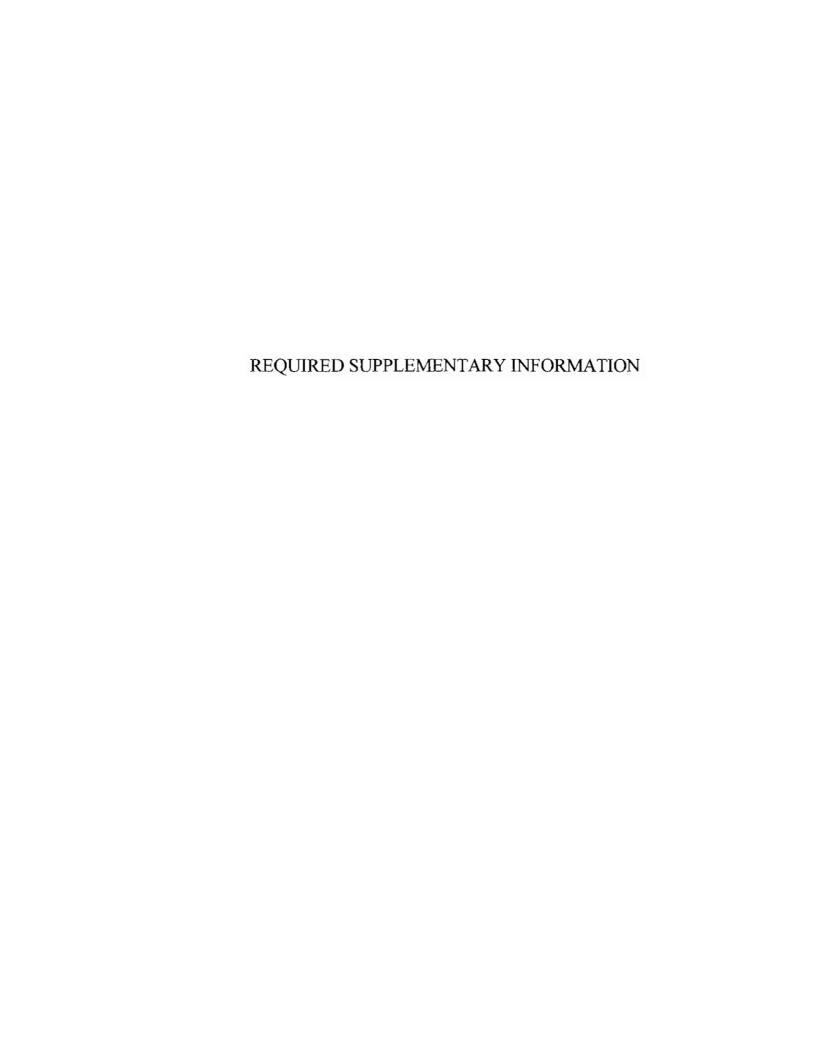
A two-phase project was instituted to correct the problem. Phase I of the project which consisted of sealing joints, repairing manholes, upgrading storm sewers, and repairing the lagoon fields has been completed.

#### **NOTE 12 - COMMITMENTS**

Phase II of the sewer project is projected to start during the next fiscal year. This project will include building a new lagoon and upgrading the lift station.

The Village also committed to a water project to be started during the fiscal year ended March 31, 2009. This project will include a new iron removal system, upgrading, painting, and repair to the water tower, and new water mains and meters.

The Village committed to purchasing a new fire truck in September 2008.



# VILLAGE OF CAMDEN SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL GENERAL FUND

# FOR THE YEAR ENDED FEBRUARY 29, 2008

				Actual
	Budget A	mounts		Over (Under)
	<u>Original</u>	Final	<b>Actual</b>	Final Budget
REVENUE				
Property Taxes	\$ 56,550	\$ 56,550	\$ 53,217	\$ (3,333)
State Shared Revenue	42,650	42,650	58,385	15,735
Interest	3,500	3,500	3,242	(258)
Miscellaneous	800	800	<u> 2,895</u>	2,095
Total Revenue	\$ 103,500	<u>\$ 103,500</u>	\$ 117,739	\$ 14,239
EXPENDITURES				
General Government				
Advertising	\$ 500	\$ 500	\$ 403	\$ (97)
Maintenance and Repair	15,400	14,800	16,495	1,695
Utilities and Telephone	9,400	9,100	7,284	(1,816)
Insurance	7,200	7,200	11,678	4,478
Professional Services	7,100	7,400	5,837	(1,563)
Dues	<b>75</b> 0	750	933	183
Office Supplies	1,500	1,500	2,502	1,002
Payroll Expense	56,000	64,400	59,672	(4,728)
Miscellaneous Expense	2,250	2,850	2,593	(257)
Elections	2,400	2,400	838	(1,562)
Capital Outlay	1,000	1,000	0	(1,000)
Total Expenditures	\$ 103,500	<u>\$ 111,900</u>	\$ 108,235	\$_(3,665)
REVENUE OVER (UNDER) EXPENDITURES	\$0	\$ (8,400)	\$ 9,504	\$ 17,904
OTHER FINANCING SOURCES (USES)				
Operating Transfers In	\$ 0	\$ 8,700	\$ 18,892	\$ 10,192
Operating Transfers Out	0	(300)	0	300
Total Other Financing Sources (Uses)	\$	\$ 8,400	\$ 18,892	\$ 10,492
NET CHANGE IN FUND BALANCES	\$ 0	\$ 0	\$ 28,396	\$ 28,396
FUND BALANCES - Beginning	148,034	_148,034	_148,034	0
FUND BALANCES - Ending	\$ 148,034	\$ 148,034	\$ 176,430	\$ 28,396

# VILLAGE OF CAMDEN SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL MAJOR STREETS FUND FOR THE YEAR ENDED FEBRUARY 29, 2008

	Budget A	Amounts Final	Actual	Actual Over (Under) Final Budget
REVENUE	e 20.000	f 20.000	¢ 21.539	¢ 1.500
State Shared Revenue	\$ 30,000	\$ 30,000	\$ 31,528	\$ 1,528
Interest	100	100	<u>8,035</u>	<u>7,935</u>
Total Revenue	\$ 30,100	\$ 30,100	\$ 39,563	<u>\$ 9,463</u>
EXPENDITURES				
Routine Maintenance	\$ 14,525	\$ 14,525	\$ 0	\$ (14,525)
Administration	6,725	6,725	4,376	(2,349)
Total Expenditures	\$ 21,250	\$ 21,250	\$ 4,376	<u>\$ (16,874)</u>
REVENUE OVER (UNDER) EXPENDITURES	\$ 8,850	\$ 8,850	\$ 35,187	\$ 26,337
OTHER FINANCING SOURCES (USES) Operating Transfers In Operating Transfers Out	\$ 0 (8,850)	\$ 0 (8,850)	\$ 0 (1,761)	\$ 0 
Operating Transfers Out	(0,000)	(0,030)	(1,701)	
Total Other Financing Sources (Uses)	\$ (8,850)	\$ (8,85 <u>0</u> )	\$ (1,761)	\$ 7,089
NET CHANGE IN FUND BALANCES	\$ 0	\$ 0	\$ 33,426	\$ 33,426
FUND BALANCES - Beginning	247,615	<u>247,615</u>	247,615	0
FUND BALANCES - Ending	\$ 247,615	\$ 247,615	\$ 281,041	\$ 33,426

# VILLAGE OF CAMDEN SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL LOCAL STREETS FUND

FOR THE YEAR ENDED FEBRUARY 29, 2008

	Budget A	Amounts Final	Actual	Actual Over (Under) Final Budget
REVENUE	•			_
State Shared Revenue Interest	\$ 10,000 100	\$ 10,000 100	\$ 12,087 105	\$ 2,087 5
Total Revenue	\$ 10,100	\$ 10,100	<u>\$ 12,192</u>	\$ 2,092
EXPENDITURES				
Routine Maintenance	\$ 3,975	\$ 3,975	\$ 0	\$ (3,975)
Administration	<u>11,425</u>	11,425	9,537	(1,888)
Total Expenditures	<u>\$ 15,400</u>	<u>\$ 15,400</u>	\$ 9,537	\$ (5,863)
REVENUE OVER (UNDER) EXPENDITURES	\$ (5,300)	\$ (5,300)	\$ 2,655	\$ 7,9 <u>55</u>
OTHER FINANCING SOURCES (USES)				
Operating Transfers In	\$ 8,250	\$ 8,250	\$ 1,331	\$ (6,919)
Operating Transfers Out	(2,950)	(2,950)	(3,917)	<u>(967)</u>
Total Other Financing Sources (Uses)	\$ 5,300	\$ 5,300	\$ 2,586	\$ (7,886)
NET CHANGE IN FUND BALANCES	\$ 0	\$ 0	\$ 69	\$ 69
FUND BALANCES - Beginning	51,226	51,226	51,226	0
FUND BALANCES - Ending	\$ 51,226	\$ 51,226	\$ 51,295	\$ 69

# VILLAGE OF CAMDEN SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL FIRE FUND

# FOR THE YEAR ENDED FEBRUARY 29, 2008

				Actual
	Budget A			Over (Under)
	Original	<u>Final</u>	<u>Actual</u>	Final Budget
REVENUE				
Charges for Services	\$ 37,450	\$ 37,450	\$ 46,183	\$ 8,733
Interest	0	0	703	703
Miscellaneous	0	0	11	11
Total Revenue	\$ 37,450	\$ 37,450	\$ 46,897	<u>\$ 9,447</u>
EXPENDITURES				
Public Safety	\$ 34,450	\$ 27,300	\$ 30,321	\$ 3,021
Capital Outlay	3,000	3,000	0	(3,000)
Total Expenditures	\$ 37,450	\$ 30,300	\$ 30,321	\$ 21
REVENUE OVER (UNDER) EXPENDITURES	<b>\$</b> (0)	\$ 7,150	<u>\$ 16,576</u>	\$ 9,426
OTHER FINANCING SOURCES (USES)				
Operating Transfers In	\$ 0	\$ 0	\$ 0	\$ 0
Operating Transfers Out	0	(7,150)	0	(7,150)
Total Other Financing Sources (Uses)	\$0	\$ (7,150)	\$ 0	\$ (7,150)
NET CHANGE IN FUND BALANCES	\$ 0	\$ 0	\$ 16,576	\$ 16,576
FUND BALANCES - Beginning	<u>89,517</u>	<u>89,517</u>	89,517	0
FUND BALANCES - Ending	\$ 89,517	\$ 89,517	\$ 106,093	\$ 16,576

# VILLAGE OF CAMDEN SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL CEMETERY FUND

# FOR THE YEAR ENDED FEBRUARY 29, 2008

	D 1			Actual
	Budget A		Astual	Over (Under)
REVENUE	Original	<u>Final</u>	Actual	Final Budget
Property Taxes	\$ 3,550	\$ 3,550	\$ 5,394	\$ 1,844
Interest	600	600	3,251	2651
Miscellaneous	1,000	1000	600	(400)
Total Revenue	\$ 5,150	\$ 5,150	\$ 9,245	\$ 4,095
EXPENDITURES				
Maintenance and Repair	\$ 2,700	\$ 2,700	\$ 1,737	\$ (963)
Capital Outlay	0	0	5,799	5,799
Insurance	450	<u>450</u>	267	(183)
Total Expenditures	\$ 3,150	\$ 3,150	\$ 7,803	<b>\$</b> 4,653
REVENUE OVER (UNDER) EXPENDITURES	\$ 2,000	\$ 2,000	\$ 1,442	\$ (558)
OTHER FINANCING SOURCES (USES)				
Operating Transfers In	\$ 0	\$ 0	\$ 0	\$ 0
Operating Transfers Out	(2,000)	(2,000)	(4,715)	2,715
Total Other Financing Sources (Uses)	\$ (2,000)	\$ (2,000)	<b>\$</b> (4,715)	\$ 2,715
NET CHANGE IN FUND BALANCES	\$ 0	\$ 0	\$ (3,273)	\$ (3,273)
FUND BALANCES - Beginning	85,448	<u>85,448</u>	85,448	0
FUND BALANCES - Ending	\$ 85,448	\$ 85,448	\$ 82,175	\$ (3,273)

# VILLAGE OF CAMDEN SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL PARK FUND

# FOR THE YEAR ENDED FEBRUARY 29, 2008

DEVENTE	Budget A	Amounts Final	Actual	Actual Over (Under) Final Budget
REVENUE	<b>\$</b> 0	\$ 0	\$ 282	\$ 282
Interest Miscellaneous	2,100	2,100	14,926	12,826
Total Revenue	\$ 2,100	\$ 2,100	\$ 15,208	\$ 13,108
EXPENDITURES				
Culture and Recreation	\$ 1,400	\$ 1,400	\$ 1,657	<b>\$</b> 257
REVENUE OVER (UNDER) EXPENDITURES	\$ 700	\$ 700	\$ 13,55 <u>I</u>	\$ 12,851
OTHER FINANCING SOURCES (USES) Operating Transfers In Operating Transfers Out Total Other Financing Sources (Uses)	\$ 0 (700) \$ (700)	\$ 0 (700) \$ (700)	\$ 0 (402) \$ (402)	\$ 0 (298) \$ (298)
NET CHANGE IN FUND BALANCES	\$ 0	\$ 0	\$ 13,149	\$ 13,149
FUND BALANCES - Beginning	4,344	4,344	4,344	0
FUND BALANCES - Ending	\$ 4,344	\$ 4,344	\$ 17,493	\$ 13,149



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# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Village Council Village of Camden Camden, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, and each major fund of the Village of Camden, for the year ended February 29, 2008, which collectively comprise the Village of Camden's basic financial statements and have issued our report thereon dated October 23, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Village of Camden's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village of Camden's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Village of Camden's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Village of Camden's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Village of Camden's financial statements that is more than inconsequential will not be prevented or detected by the Village of Camden's internal control. We consider the following deficiency to be a significant deficiency in internal control over financial reporting.

#### Financial Statement Preparation

The Village does not have procedures in place to prepare financial statements in accordance with accounting principles generally accepted in the United States of America, including procedures to record accruals for revenue and expenditures, to track changes in capital assets, and to present required financial statement disclosures. We recognize the time and expense that would be required to obtain the necessary training and expertise to perform this task internally. We recommend that you continue to carefully review the draft financial statements and notes prepared by your external auditors prior to approving them and accepting responsibility for their content and presentation.

Village Council Village of Camden Page 2

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Village of Camden's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also material weaknesses. However, we do consider the significant deficiency described above to be a material weakness.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Village of Camden's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

In addition, we noted other matters involving the internal control and its operation that we did not consider to be significant deficiencies or material weaknesses, but are opportunities for improvement:

### Annual Budget

The Village must hold a public hearing for its annual budget. This hearing must be separate from the normal board meeting. Notice of the public hearing must be published. There were also a few line items for which expenditures exceeded the budgeted amounts. We recommend the Village continue to monitor and amend the budget periodically. Budget amendments need to be individually outlined in the board minutes.

#### Investment Policy

The Village should adopt a revised investment policy to comply with the requirements of Governmental Accounting Standards Board (GASB) Statement No. 40.

#### State Chart of Accounts

State statutes require all governments to use a Standard Chart of Accounts in maintaining financial records. We recommend that the Village utilize this chart of accounts, for both budgeting and transaction recording purposes.

### Certificates of Deposit

The Village should prepare ledgers showing certificate of deposit activity.

#### Property Tax and Special Assessment

Property Tax and Special Assessment Revenue need to be distributed to the correct funds on a timely basis.

This report is intended solely for the information and use of management, the audit committee, the Village Council, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Sally Hoddie & Company PC

Jonesville, Michigan

October 23, 2008